

Life's Images Photography

THE PROCESS

Session fee (due at the time of booking)

Up to 3 people - \$125 weekday, \$175 weekend (travel to your location is quoted).

The fee covers my time as well as expenses. This charge is separate from the cost of the portraits you select.

Maternity sessions are booked under a separate session fee detailed under pricing.

Appointment retainer (due at the time of booking)

Your appointment will be reserved by payment of the session fee as your retainer. This retainer is due at the time of booking and may be made by cash, credit, or check. Gift certificates used toward session fees will be surrendered upon booking to hold your appointment. If you are a returning client, previous sessions and orders should be completed prior to making a new appointment – special circumstances can be discussed.

I understand illnesses and emergencies – just please call. I have a family too, so I reserve the right to reschedule for emergency. If you must cancel your appointment, doing so at least 48 hours in advance will allow your retainer to be refunded or your appointment to be rescheduled. Cancellation less than 48 hours or failure to show will result in forfeiture of this retainer. 30 minutes after your appointed time counts as failure to show.

Your Session

General sessions are expected to take less than an hour. Newborn sessions may require more time (up to 3 hours) for feeding, changing, comforting. I allow time for those occasions as should you.

Each session is intended for one main subject or small family. I should be notified beforehand of exactly who is being photographed during our session. Please do not bring additional persons to your session to merely observe as the space is small and it is distracting.

Also because it is distracting (among other things), additional cameras or video are not allowed during sessions.

When you book an appointment you will be provided tips for clothing and what to bring with you.

Viewing Your Portraits

Your proofs will be ready for viewing about a week after your session. Proofs are shown online, but if you have access problems, please let me know and we will arrange an alternate method. Your proofs will be available for 7 DAYS and orders are expected during that time in order to manage workflow and prevent backlogging for you and other clients. Extending the online viewing time requires a \$200 deposit toward your order.

Ordering Prints

50% of the purchase price is due on the day you place the order. This down payment is non-refundable as these are custom items that you are ordering. Full payment is due upon delivery or prior to shipping if we decide to ship your prints to you. Prints may take up to 3 weeks to be ready for pick up. Custom items will take longer.

- Portrait orders have a minimum of \$200.
- Photo treasures are unique ways to enjoy your images (such as jewelry) and can be purchased after a minimum print order is placed.
- Your order is encouraged in the first few days after your proof presentation:
 - **30 days after your session**, client files/paperwork are archived. All of your images require reprocessing once archived, so orders after this time are subject to a reprocessing fee.
 - Specials, discounts, giveaways, contests are valid only for **30 days** after your session. After this time, your order is subject to the current pricing and policies, including any reprocessing fees.
 - The session images collection can be purchased at a discount according to your order total and are available only for 30 days at the initial order.

Receive order

Order is to be paid in full before receiving photos. I accept cash, credit and checks for your convenience. We may arrange pick up of your prints or shipping if that is convenient to you. Items accepted at time of delivery and in good condition are custom ordered items and cannot be returned. Life's Images is not responsible for damages incurred after time of delivery.

****Copyright notice****

All images (pictures) created by me during your session or otherwise are protected by copyright laws. As with other photo studios' pictures, it is illegal to make any sort of copies of these photos without my written consent.